

Revised December 2023

**Steps for Becoming an Inquirer
Presbytery of Greater Atlanta**

1. Speak with your minister about your interest and plans. You must have been a member of the church for at least 6 months before moving forward with this process.

If the session has not participated in an orientation by the CPM within two years, they will need to set up a time for someone from CPM to describe the process to them. This will require about 30 minutes of docket time. Please contact the Stated Clerk at cajames@atlpcusa.org who will notify the CPM chairperson.

2. Contact the Stated Clerk to indicate your interest in entering the ordination process. You will be required to submit the following items:
 - a. One-page biographical statement, including sense of call to ministry
 - b. Forms 1-2, available at www.atlpcusa.org/cpm
 - c. Transcripts from college and seminary work

All these items should be sent electronically to cajames@atlpcusa.org.

The Stated Clerk will also connect you with a provider to complete a ministry assessment. The cost is split between the potential Inquirer, the potential Inquirer's congregation, and the Presbytery. The assessment process may take up to eight weeks to complete.

3. Meet with your Session to be endorsed to become an Inquirer. Once you have been approved, the clerk of session should submit the following items to cajames@atlpcusa.org:
 - a. Forms 3-4 from www.atlpcusa.org/cpm
 - b. A brief letter of endorsement from the Pastor, Moderator of Session, or Session Liaison, identifying the gifts and skills for ministry seen in the potential Inquirer.

Once all the above forms, transcripts and assessment have been received, the Stated Clerk will contact you to schedule an interview with the Committee. CPM meetings are generally scheduled for the late afternoon of the fourth Thursday of each month, alternating between in-person and Zoom. Each person under care is required to meet with the Committee at least once in person, preferably at the time of consideration to be an Inquirer. Other interviews may be held on Zoom.