

Eastminster Presbyterian Church Part Time Director of Music Ministries

Eastminster Presbyterian Church of Stone Mountain, Georgia, a mid-sized congregation located in the Greater Atlanta area, is searching for a **Part Time Director of Music Ministries** to lead a high-caliber music ministry. Candidates must have appropriate professional training, usually at least a Bachelor of Music degree, and have at least two years of experience. They should be a person of strong Christian faith who joyfully translates the role of music into church life.

Candidates should possess the ability to incorporate and arrange a variety of musical styles and lead engaging worship services. Vocal abilities that enhance rehearsals and performances are an additional consideration. Our current music ministry includes adult, children's choirs, and instrumental ensembles (hand bell choir, orchestra), and a contemporary worship team. The Director will organize and/or lead these activities in conjunction with other staff.

The Music Director should be forward thinking, and able to provide strategic vision for the future of the music program, while honoring our long tradition of excellent music. In addition to being a skilled musician, the Director should be someone who excels in collegial collaboration and innovative program development.

Eastminster is well appointed with quality instruments, including a Zimmer and Sons III/30 pipe organ, a Kawai grand piano, and four-octave and three-octave sets of Schulmerich hand bells. Paid section leader positions are funded for the choir. The position offers the opportunity to work with Georgia State University Music Interns, and to collaborate with and mentor talented individuals in choral conducting.

Please send resumes, YouTube links, and/or questions to the EPC Music Search Committee at musicsearch@eastminster.us. Our website is www.eastminster.us. General questions can be directed to Cynthia Heckman at 404-295-0415.

Compensation and Benefits:

Salary commensurate with skills and experience.

This is a part time position (20 hours/week), and no medical benefits will be provided.

- Position includes paid vacation, sick leave and continuing education leave per church personnel policies.
- Director will be absent from Worship no more than 6 Sundays per year.
- Church membership Presbyterian Association of Musicians (PAM) and American Guild of Organists (AGO) which can be accessed and used by the Director.
- Requires physical abilities necessary to perform job per job description.

The church also agrees that the Director may use the church's facilities, free of charge, to teach private lessons during non-contracted hours.

Duties and Responsibilities:

The Director of Music Ministries is responsible for developing and promoting the music program and music ministry of Eastminster Presbyterian Church. The individual will report to the Pastor and Personnel Committee and is expected to attend weekly weekday worship planning meetings. This individual will work collaboratively with the organist, Music Intern, and other members of the staff, as well as the Worship and Music Committees. The Director may attend monthly Session meetings.

The Director of Music Ministries is responsible for the following:

1. Organize and direct all musical ensembles; supervision of Organist/Accompanist; Music Intern, supervision of section leaders and/or recruiting and supervising volunteers to help within this ministry. These ensembles include but are not limited to Chancel Choir, Contemporary Worship Team, Youth Choir, other ensembles such as Bell Choirs, Orchestra, and small ensembles, which can participate in worship services and new media platforms.
2. Collaborate with the pastor and staff in planning all worship services, including selection of music; assist pastor and staff in the planning of opportunities for mid-week congregational engagement through video and/or live platforms. Collaborate with Pastor and staff in providing music for new media platforms and avenues for engaging multicultural, gen x, gen y, and millennial demographic.
3. Serve as a leader in worship services and provide service music as pianist, when needed.
4. Oversee care and maintenance of all musical instruments, the music library, materials, and other supplies and spaces within the building, pertinent to the music ministry;
5. Prepare, with assistance from the music committee, an annual music budget reflecting the needs of the entire music program, and administering the annual budget, as approved;
6. Collaborate with Strategic Planning Committee and/or other Committees to provide music ministry outreach in the community; inviting and developing new church membership and involvement in and through the music ministry.
7. Assist in the selection and provision of appropriate music for weddings, funerals, special projects, and other church-related activities;
8. Keep informed about current music methods, materials, promotional ideas, and appropriate administrative techniques; maintaining a consistent program of self-improvement and education;
9. Seek to promote musical development and spiritual growth of members of the music ministry, the congregation of the church, and people of the community at large.
- 10) Provide strategic leadership and vision for the future of the music program.

Review:

The church shall provide an opportunity for a review of job performance after 90 days of employment and at least annually thereafter.