



Director/Minister of Community Connections and Children's Ministry

Hours Per Week: Full-Time.

Compensation: Starting Salary depends on experience. 4 paid weeks of vacation per year. Three Sundays off per year in addition to the Sunday after Christmas and Memorial Day weekend. 2 weeks professional development. Benefits.

Will consider ordained and non-ordained candidates.

Mission: Welcoming everyone to explore the living God in our neighborhoods.

Values: Welcome others. Open our minds. Be of Service. Participate.

We seek an entrepreneurial, connectional, and organized person to oversee the ministry to our children and families, along with nurturing the stewardship of our community-oriented property.

Director of Community Connections Responsibilities

A large part of Ormeewood Church's ministry involves being a good and active neighbor in the community. This director position is a connectional and "outward facing" ministry with responsibilities overseeing the ministry of the property use of the church and engagement with the neighborhood in the following ways:

- Lead in efforts to creatively increase property usage revenue through thoughtful community building, marketing, and stakeholder engagement.
- Serve on the Community Events Team, our congregant led team that coordinates community wide events, benefiting the neighborhood through fellowship, service, and care.
- Steward the use of the church property:
 - Be the first point of contact for rental or usage of all facilities, both for profit and nonprofit
 - Communicate expectations and regulations to user groups
 - Collect payment for usage of the property and submit utility payments
 - Meet people on-site as needed for tours or rentals
 - Ensure the facility is prepared for community events and rentals

Director of Children's Ministry Responsibilities

Our church reflects our neighborhood in many ways, one of which is the blessing of children. This position offers our families a staff person focused on developing their connection to each other, to their children, and to God. This position oversees ministry for children birth-5th grade, alongside our Children's Ministry Team, with the following responsibilities:

- Organize creative, engaging environments on Sunday mornings to help children grow in their understanding and love of God, self, and neighbor.

- Participate consistently in Sunday School sessions with children by leading the curriculum and actively engaging with the kids on a week-to-week basis.
- Recruit, train, equip, and schedule a team of volunteers to partner in ministry with children.
- Develop relationships with parents that encourages them in their vital role of shaping their children spiritually.
- Advocate that children are integrated into the overall mission of the church and vice-versa.
- Assist with development, management, and oversight of the Ormewood Children Ministry budget.
- Provide oversight of occasional special events selected by the Director and Children's Ministry Team throughout the year.
- Oversee, along with a team of volunteers, Creative Camp (VBS).
- Assess, purchase, and maintain inventory for ministry supplies (e.g. snacks, crafts, worship bags, etc.).
- Assist with implementing procedures that ensure child safety, including administering background checks for all volunteers and training volunteers in the safety protocols of Ormewood Church.
- Maintain consistent and clear communication with families, such as bi-weekly email newsletters, Sunday morning signage, and/or event reminders.

General Responsibilities:

- Learn and employ our church platforms as they relate to your ministry, including and not limited to Breeze, Google Workplace, Mailchimp, Social Media Apps, and Wix (website).
- Attend weekly staff meetings and monthly Leadership Team meetings.
- Assist in worship.

A qualified candidate displays the following:

- Good communication skills, both verbal and written
- Can pass a background check
- Can work independently setting goals and accomplishing tasks
- Administratively organized
- A welcoming and hospitable attitude
- Ability to maintain confidentiality
- Embodies the spirit of our Mission Statement, Values, and LGBTQ policy
- Christian maturity in a progressive, reformed tradition
- Has at least 2 years of applicable experience with references
- Can work independently and complete tasks without direct supervision
- Has earned a bachelor degree or higher or commensurate experience in this field of work. Theological education is encouraged.

If you are interested in this position, please email jobs@ormewoodchurch.org.

If you are interested in learning more about our new worshipping community, please visit our website "about" page at <https://www.ormewoodchurch.org/about>