

CPM Approved: December 2023

Policy #3 – Policy on Annual Consultations

Every Inquirer and Candidate (including those Certified Ready to Receive a Call) must have an Annual Consultation with their CPM liaison in each calendar year. The CPM Chair will not provide attestation of the Personal Information Form (PIF) or grant permission for taking Ordination Exams without a current Annual Consultation on file.

Process: The Inquirer / Candidate or CPM Liaison may initiate the Annual Consultation, which may be held in-person or via Zoom. Prior to the Annual Consultation, the Inquirer/Candidate must complete Part 1 of the [Annual Consultation form](#). During the Annual Consultation, the Inquirer/Candidate and the CPM Liaison are to complete Part 2 of the Annual Consultation form together. Following the Annual Consultation, send the Annual Consultation form to the Stated Clerk for inclusion in the Inquirer/Candidate's permanent file.