

Policy #9 - Policy on Travel Reimbursement

When a potential Inquirer, Inquirer, or Candidate is required by the Committee on Preparation for Ministry (CPM) to attend a Committee or Presbytery meeting, CPM will reimburse the Inquirer / Candidate for transportation costs up to \$200 or 25% of the cost, whichever is less. Mileage is reimbursed at the standard IRS rate for mileage traveled beyond the bounds of the Presbytery of Greater Atlanta. Travel reimbursement under this policy will only be provided for one interview for each person, since other meetings are expected to be held via Zoom. Potential Inquirers, Inquirers, and Candidates are encouraged to seek reimbursement for other travel expenses from their church beyond those covered by this policy.

Process: Reimbursement is made after a copy of an original bill or documentation of mileage has been submitted to the Stated Clerk.